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Washington, D.C. 20505

National Intelligence Council

31 March 1988

MEMORANDUM FOR: (see addressees)

FROM: Charles E. Allen
National Intelligence Officer for Warning

SUBJECT: Washington Area Operations Center Chiefs'
Off-Site Conference [redacted]

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1. You are cordially invited to participate in a Washington Area Operations Center Chiefs' (WAOCC) Off-Site Conference on 26 and 27 May 1988. No doubt this will place a heavy burden on your busy schedule, particularly coming so near to the Memorial Day weekend and the Moscow Summit. Unfortunately, open dates at the conference facility are rare, and no time seems to be right for all. I sincerely hope you can join with us in this all-too-infrequent endeavor. [redacted]

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2. We will depart for the site in mid-afternoon. Following check-in, an early evening social and dinner, we plan to have an invited keynote speaker and our first general session. [redacted]

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3. The next morning will be divided into two parts: substance and structure. Discussions on warning, current operations and crisis management will be included in the first part; organization, connectivity and information flow will be discussed in the latter. We will depart in the early afternoon following a wrap-up session and lunch. [redacted]

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4. We anticipate that all transportation, lodging and food costs will be covered by the host organization. You are asked to donate your time and enthusiasm. [redacted]

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5. A skeleton agenda is enclosed. More details will follow. [redacted]

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Charles E. Allen

Enclosure
26/27 May Agenda

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